



**INTEK, INC.**

**RHEOTHERM<sup>®</sup> AND RHEOVAC<sup>®</sup> INSTRUMENTS**

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Certified to  
ISO 9001:2015

March 23, 2020

To our Valued Customers, Representatives, and Suppliers,

Like many of you, we are continuing to monitor the rapidly evolving coronavirus (COVID-19) situation. Our priorities are the safety and well-being of our employees, customers and partners, and their families. In that light, we have implemented best practices such as visitor restrictions, work from home policies where possible, and social distancing. We are also vigilantly adhering to the guidelines set forth by the World Health Organization (WHO), U.S. Centers for Disease Control and Prevention (CDC), and our state and local government leaders.

On March 22, 2020, the State of Ohio issued the “Director’s Stay at Home Order” which requires residents to stay at home with exceptions for essential needs, and for all non-essential businesses to close. At Intek, we manufacture / distribute both technical services and products to Power Generation, Bio Tech, Water and Wastewater, Pharmaceutical, Nuclear, Aerospace, Department of Defense and other industries which are vital to Americans’ health and well-being. The continued operation of our facility is critical to our region’s direct response to the pandemic. As a result, we have determined that Intek Inc.’s operations constitute an “Essential Business” as defined in the order and will remain open.

During this situation, we will do our very best to continue to provide the same excellent level of support and customer service you expect from Intek. As of now, our manufacturing and calibration operations continue to run with no impact in product lead times or disruption in our supply chain. At this point, we are experiencing only minimal disruptions, however, should we experience delays which would result in changes to product or service deliveries, they will be communicated to you as soon as they are known.

I would like to reiterate Intek’s commitment to our customers and the extended Intek family during this uncertain time. Now more than ever, we value our long-standing relationships with our customers, suppliers, and representatives and strive to maintain a posture of leadership and caring as the situation evolves. We look forward to continuing to serve you now and for many years to come.

Stay safe and take care.

Sincerely,

Tim Harpster  
General Manager, Intek, Inc.